

Before beginning a Covenant Tuition Assistance Application

Covenant Tuition Services' Statement of Confidentiality regarding Tuition Assistance Application information for the 2016-2017 Academic Year

In order to process your application for Tuition Assistance at Westover Christian Academy, each family must submit copies of your 2015 Federal tax return, all W-2s from their employers, and any of the following schedules if they were filed with their form 1040: A, C, E, and / or F. If a family has not filed a tax return for 2015, please call Mary at 563-219-8873 to discuss what must be sent in place of the Federal form 1040.

All financial information submitted to Covenant Tuition Service (CTS) is for the purpose of evaluating the ability of an individual family to pay tuition and their need for tuition assistance. This information will be kept secure and confidential with CTS. It will not be available to anyone outside of authorized CTS staff and authorized staff at Westover Christian Academy.

Covenant Tuition Services

Covenanting to Serve Christian Schools as unto the Lord
www.cts-tuition.com

PO Box 111
Fulton, IL 61252
Dan: 815-589-2439
Mary: 563-219-8873
Fax: 815-589-3869
info@cts-tuition.com



**** Credit or Debit Card Authorization ****

(Please Print All Information Below and Sign The Last Line)

Name of Parent/Guardian _____

Name(s) of Children attending Westover Christian Academy: _____

Name on Card _____

Street Address for Cardholder _____

City, State and Zip _____

Phone Number for Cardholder _____

Visa or Master Card Number _____

Card Expiration Date _____

Three Digit Security Code _____

Authorized Amount: **\$22.00**

Signature of Cardholder _____

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Tuition Assistance Application 2016-2017

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Westover Christian Academy

5665 Riverside Drive • Danville, VA 24541 • 434-822-0800 • westoverministries.org

Due Date: June 15th, 2016

Parent/Guardian Name(s) _____

Address _____

City State Zip _____

Total number of persons in household _____

Total number of adults in household _____

Phone _____

Email _____

Name(s)/Grade(s) of children attending this School:

Household Income

1. Adult #1 2015 W-2 income (W-2 Box 3) _____
2. Adult #2 2015 W-2 income (W-2 Box 3) _____
3. 2015 Social Security benefits _____
(Include Social Security year-end statements of all household persons)
4. 2015 Child Support received _____
5. 2015 Military/Clergy Housing Allowance _____
6. 2015 Non-taxable income _____
(W-2 Box 12; ADC; General Assistance; food stamps; others.
List yearly amounts for all)

Household Assets

12. Household Adults' cash on hand _____
(includes cash, checking, and savings)
13. Value of your home (\$0 if you rent) _____
14. Amount owed on your home _____
15. Value of stocks, bonds, investments _____
(Exclude retirement and pension accounts)
16. Value of other assets owned _____
(Circle all that apply: real estate business farm)
17. Amount owed on assets in #19 _____
18. Automobiles - year, make, and model _____

Household Deductions

7. 2015 Medical/Dental expenses _____
(Expenses not covered by insurance. Premiums paid outside of an employer's plan. You must provide Form 1040 Schedule A or an itemized list of expenses.)
8. 2015 Child Support Paid _____
9. 2015-2016 K-12 Tuition paid _____
(After all grants are subtracted; do not include college tuition paid)
10. 2015 Church contributions _____
(Include Form 1040 Schedule A)
11. 2015 Childcare expense _____
(Include Form 2441 or bills from providers)

Other Information

19. You can use additional sheets to explain special circumstances if necessary such as medical hardships, change in employment that will cause increase or decrease in income, etc.
20. List weekly unemployment amount for any unemployed household adults _____
21. How much can you pay for your children's education at our school for the school year?
Do not enter \$0 or leave blank. Please enter a reasonable estimate or scholarship may be denied. **Be sure to indicate if you are listing a monthly amount instead of year total.** _____

22. Household 2015 college tuition paid _____
(Include Form 8863 from your Federal Income tax return)

Complete form and send with the following **required** items:

1. Payment for processing fee
 - a. Check for \$20
 - b. Credit/Debit card authorization for \$22
2. Copy of **Federal** Tax return (form 1040 pages 1&2)
3. Copy of 2015 W-2s from all employers
4. All other Supporting documents listed above for items # 3 to #11 and #19 to #22

Application can be sent via mail to:

CTS
PO BOX 111
FULTON, IL 61252

Or by Email to: info@cts-tuition.com

Or by Fax to: 815-589-3869