

Before beginning a Covenant Tuition Assistance Application

Covenant Tuition Services' Statement of Confidentiality regarding Tuition Assistance Application information for the 2017-2018 Academic Year

In order to process an application for Tuition Assistance for the Church or School that a family is requesting aid through, each family must submit copies of their **2016 Federal tax return**, all W-2s from their employers, and any of the following schedules if they were filed with the family's Federal form 1040 (tax return): A, C, E, and/or F. Each family may remove all social security identification numbers and direct deposit numbers on all pages of their tax return before submitting it to CTS. If a family has not filed a tax return for 2016 tax year, please call Mary at 563-219-8873 to discuss what must be sent in place of the Federal tax forms. Applications without a tax return, or without having contacted Mary, will not be completed nor submitted to the Church or School being applied through.

All financial information submitted to Covenant Tuition Service (CTS) is for the purpose of evaluating the ability of an individual family to pay tuition and their need for tuition assistance. This information will be kept secure and confidential with CTS. It will not be available to anyone outside of authorized staff at CTS and the church or school that has an agreement with CTS to conduct third party tuition assessment for determining tuition assistance/aid amounts.

*****Cannot be used for Eastern Christian Schools Association for Variable Tuition*****

Covenant Tuition Services

Covenanting to Serve Christian Schools as unto the Lord
www.cts-tuition.com

Contact us:
CTS
PO Box 111
Fulton, IL 61252
Dan: 815-589-2439
Mary: 563-219-8873
Fax: 815-589-3869
info@cts-tuition.com

**** Credit or Debit Card Authorization ****

(Please Print All Information Below
and Sign The Last Line.

Card Charge will appear on Statement as:
Paypal*CTS)

Name the church/school applying through: _____

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Name(s) of Parent/Guardian: _____

Name(s) of Children on the application: _____

Name on Card _____

Street Address for Cardholder City, State and Zip _____

Phone Number for Cardholder _____

Visa or Master Card Number _____

Card Expiration Date _____

Security Code _____

Authorized Amount: **\$22.00**

Signature of Cardholder _____

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Tuition Assistance for the 2017-2018 Academic School Year
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School Name _____

School City/State _____

What Church do you attend? _____

Parent/Guardian Name: _____

Phone: _____

Address: _____

Email: _____

City, State & Zip: _____

Names & Grades of children applying: _____

Number of persons in household: _____

Number of parents in household: _____

Household Income

1. 2016 Father's W-2 income: _____

(W-2 box 3; Do not include self-employment)

2. 2016 Mother's W-2 income: _____

(W-2 box 3; Do not include self-employment)

3. 2016 Social Security Benefits: _____

(Include total for all household recipients)

4. 2016 Child Support Received: _____

(Include total for all household recipients)

5. 2016 Military/Clergy Housing Allowance: _____

6. 2016 Non-taxable income: _____

(W-2 box 12; ADC; General Assistance; Food Stamps; others)

Household Deductions

7. 2016 Medical/Dental expenses: _____

(Expenses not covered by insurance and premiums paid outside of an employer's plan. You must provide a Schedule A or an itemized list of expense.)

8. 2016 Child Support Paid: _____

(Total paid for children not in household)

9. 2016-2017 K-12 Tuition Paid: _____

(Total after all amounts paid on your behalf by others, grants, and gifts are subtracted. Don't include college tuition here, see question #22.)

10. 2016 Church contributions: _____

(Include Schedule A or letter from the church)

11. 2016 Childcare expenses: _____

(Include Form 2441 or bill from provider)

Household Assets

12. Household Adults' Cash on Hand: _____

(Total in all: Cash, Checking, and savings)

13. Value of Home (\$0 if renting): _____

14. Value owed on Home: _____

15. Value of stocks, bonds, investments: _____

(Exclude retirement and pension accounts)

16. Value of other assets owned: _____

Circle type: real estate business farm

17. Amount owed on assets in #16: _____

18. Automobiles – year, make, and model: _____

Other Information

19. Additional sheets can be used to explain special circumstances if necessary for processing, such as medical hardships, changes in employment that will cause increase or decrease in income, etc.

20. List weekly unemployment amount for all unemployed household parents: _____

21. How much can you pay for your children's education at this school? _____

Do not enter \$0 or leave blank. Please enter a reasonable estimate. Be sure to indicate if you are listing a payment plan, i.e. monthly, quarterly, etc.

22. 2016 Household college tuition paid: _____

(Include Form 8863 or bill from college showing amount paid)

Complete form and send with the following **required** items:

1. Payment for processing (choose only one option)
 - a. Check/Money Order for \$20. **Do not mail cash**
 - b. Credit/Debit card authorization for \$22
2. Copy of **2016 Federal Tax Return**
3. Copy of **2016 W-2(s)**
4. All other supporting documents listed for questions #3 to #22

Applications can be sent via one of three ways:

Mail: Covenant Tuition Services
PO Box 111
Fulton, IL 61252

Email: info@cts-tuition.com

Fax: 815-589-3869